

UTTAR HARYANA BIJLI VITRAN NIGAM**Sales Instruction No. U-01/2018**

From

Chief Engineer/Commercial,
UHBVN, Panchkula

To

All CEs (OP), SEs (OP), XENs (OP), SDOs (OP),
JEs-I In-charge Sub-office in UHBVNMemo No.Ch- 02 /RG-277/CE/C/C-II/Loose
Dated: 02.02.2018**Subject: Reconciliation of outstanding electricity dues of Govt. Departments.**

In this regard, a number of meetings have been held in the past with various Govt. departments namely ULB, Irrigation, Public Health Engineering Department etc. regarding payment of outstanding electricity dues. But every time it is pointed out that the amount shown is not reconciled with the counter Department. The issue was discussed at the level of ACS/Power with ACS/Finance on 12.12.17, wherein these Departments again raised the issue of reconciliation. Irrigation and Public Health Engineering Department informed that there are sufficient funds to pay if corrected and reconciled figures are given to them. Accordingly, all SEs (Operation) were asked to reconcile the outstanding electricity dues by 31.12.17.

2. Accordingly, it has been decided that reconciliation of electricity dues of above Govt. Departments be done monthly at the level of XEN/OP Divn. concerned and counterpart XEN/concerned of other Departments by 10th of every month. The reconciled statement as per format enclosed shall be submitted by XEN/OP to SE/OP for record and SE 'OP' concerned will supply the reconciled and consolidated figure of each department to the Commercial wing by 15th of every month. Any delay in reconciliation of dues shall be the sole responsibility of the concerned XEN/OP.

The above instructions should be brought to the notice of all concerned for careful and meticulous compliance with immediate effect.

DA/As above


Superintending Engineer/Comml.,
For Chief Engineer/Comml.
UHBVN, Panchkula

Govt. Department concerned:

Format for monthly reconciliation of outstanding electricity dues of Govt. Departments

Sr. No.	Name of 'OP' S/Divn. of UHBVN	Name of S/Divn. of Govt. Deptt.	Name of consumer	of A/c No.	Sanctioned load (KW & KVA)	Monthly Statement ending of _____	
						Billing status (OK /average)	Billed amount during the current month
Total							

Amount (in Rs.)

Total amount paid by the concerned department or adjustment in terms of M. Tax etc. during the current month

Cheque No. _____ Date _____ Amount = Rs. _____

(i) Outstanding balance amount ending previous month = Rs. _____

(ii) Total billed amount during the current month = Rs. _____

(iii) Amount paid during the current month = Rs. _____

(iv) Total outstanding/balance amount ending current month [(i) + (ii) - (iii)] = Rs. _____

Certified that the above figures have been reconciled.

(Signature)

Concerned XEN of Govt. Department/Secy. MC in case of ULB

(Signature)

XEN/OP Division,
UHBVN, _____

UHBVN web site address: www.uhbvn.org.in

E-mail address: gmcommercialuhbvn@gmail.com

Endst. No . Ch- 2/RG-277/CE/C/C-II/Loose

Dated: 02.02.2018

Copy of the above is forwarded to the following:-

1. SPS to Additional Chief Secretary (Power), HPU, Panchkula.
2. PS to CMD in UHBVN & DHBVN.
3. SPS to MD, HVPNL, Panchkula.
4. SPS to MD, HPGCL, Panchkula.
5. Dir./Vigilance, HVPN, Panchkula
6. SPS to Director (T-I)/Director (T-II) in UHBVN & DHBVN.
7. CE/Comml., DHBVN, Hisar.
8. CE/PD&C UHBVN, Panchkula.
9. CE/MM, UHBVN, Panchkula.
10. CE/HPPC, Panchkula.
11. CFO, UHBVN, Panchkula
12. CTO, UHBVN, Panchkula.
13. Chief Electricity Inspector, Govt. of Haryana Sector-17, Chandigarh.
14. SE/Monitoring, UHBVN, Panchkula.
15. SE/Commercial, DHBVN, Hisar.
16. SE/Admn., UHBVN, Panchkula.
17. SE/SO, UHBVN, Panchkula
18. S.E /workshop and store UHBVN Dhulkote (Ambala)
19. SE/RA, UHBVN, Panchkula.
20. SE/Const. Circle, Room no. 105, Vidyut Sadan C-16 Sector-6 Panchkula.
21. SE (M&P), UHBVN, Panchkula.
22. SE/R-APDRP, UHBVN, Panchkula.
23. Legal Remembrance, HVPN, Panchkula.
24. F.A (HQR), UHBVN, Panchkula.
25. Chief Auditor, UHBVN, Panchkula & Rohtak.
26. Chief Account Officer, UHBVN, Panchkula.
27. Chairman, CGRF, Kurukshetra.
28. Company Secretary, UHBVN, Panchkula.
29. XEN/IT, UHBVN, Panchkula.
30. Deputy Secy. (Technical), UHBVN, Panchkula.
31. Deputy Secy. (Project), UHBVN, Panchkula
32. Deputy Secy. (OP), HVPN, Panchkula.
33. All XEN's (M&P) in UHBVN.
34. RAO, Office of A.G., Haryana, SCO.No.33, IIIrd floor, Chandigarh
35. CPRO, UHBVN, Panchkula.
36. PHD Chamber of Commerce & Ind. PHD Khel Gaon Road, New Delhi-16.
37. Haryana Chamber of Commerce and Industries O/O VPS Agro Oil Ind.(P) Ltd., Dhanwanti Bhawan Railway Road, Kurukshetra.
38. The Haryana Chamber of Commerce and Industry (Distt.Unit Panchkula), 239, Industrial Area, Phase-I, Panchkula-134113
39. Chief Coordinator IAG & Director of Industries of Haryana, 30 Bays Building, Sector-17, Chandigarh.
40. Y.Nagar- Jagadhri Chamber of Commerce and Indl. C/O the Oriental Engg. Works (P) Ltd., Indl. Area, Y.Nagar, Haryana- 136001.
41. General Secretary, Panchkula Residents Welfare Federation, H.No. 984, Sector-16, Panchkula.
42. President Haryana Rice Millers & Dealers Association, Ladwa (Kurukshetra.)
43. Haryana Chamber of Commerce Ind. C/O M/s Liberty Enterprises Railway Road, Karnal.
44. Confederation of Indian Industries, Sector-31, Chandigarh.
45. President Manufacturing Association, Sonapat.
46. Director, Industries Association, Yamunanagar
47. Citizen Welfare Association (UE) Regd. Kothi No.508, Sector-15, Panchkula.
48. Haryana Solvent Extractor's Association O/O Pee-Pee Agro Industry, Pvt. Ltd., Dhurkhera Hisar Road, Ambala.
49. President, Faridabad Industrial Association Bata Chowk Industrial Area, Faridabad.121001.
50. Secretary, Ambala Electrical Dealers & Manufacturers Associate, 872, URBAN ESTATE, Sector -7, Ambala City.
51. The Engineers Club (Regd.), Haryana Zone, 260, Subhash Nagar, Rohtak-124001.
52. President Karnal Agricultural Implements Manufacturers Association, C/o Karnal Agriculture Industries Ltd. Sham Nagar, GT Road, Karnal-132 001.
53. All Billing Agencies NEILIT centre, Hartron, HCL (T) and TCS.


Executive Engineer/Comml.
for SE/Comml., UHBVN, Panchkula.